


Request for Quotation

Date : 12/3/2020
 Quotation No. 20-12-10

 Company Name

 Address

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not _____ in the return envelope attached herein.


CECILIA L. OCHAVO-SAYCON
 Chief, Finance and Admin Division
 Procuring Officer

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD WITHIN _____
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACH UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT PRICE
1	1-lot Hiring of Security Services for MGB 6, Office starting Jan, 02 to December 31, 2021 Terms & Conditions: * The Security Agency shall render & provide continuous security services for Monday to Saturday excluding holidays * Required to report on duty during emergency need of the office in the exegency of the services. * The contractor shall provide necessary licensed firearms & ammunitions to the guard assigned to the client and must be in prescribed uniform & accourterments such as but not limited to metal detector * And that the guard posted by the Contractor is qualified to assume security services in accordance with the implementing Rules & Regulations of the RA 5487 otherwise known as Private Security Agency Law * That a reliever shall be available immediately in case of failure of the designated guard to report to his post * That the client may request removal & replacement in case of any untoward act, negligence & misconduct by the guard on post Rate /month x 12 months ----- /mo.		
	ABC: 175,000.00/lot Instruction : Pls, submit together with RFQ the following requirements: *Mayor's Permit *PhilGEPS Reg. Cert. *Omnibus Sworn Statement *Income/Business tax Return * COST DISTRIBUTION		

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____