


Request for Quotation

Date : 6/27/2022
 Quotation No. 2022-06-07

 Company Name

 Address

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of in the return envelope attached herein.


CECILIA L. O'CHAVO-SAYCON
 Chief, Finance & Admin Division
 Procuring Officer

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD WITHIN _____
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - 5 G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACH UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT COST	TOTAL COST
	Wifi Dongle , Dlink	pc	1		
	Presenter (PP 1000)	pc	1		
	Internal Hardrive - 1 TB	pc	1		
	Internal Hardrive - 2 TB	pc	1		
	Computer Ink #003- Black	pcs	3		
	Bundy Clock	unit	1		
	Mouse (wireless)	pc	2		
	USB Flashdrive (32 GB)	pcs	2		
	Cartridge Ink 678 (black)	pcs	5		
	Cartridge Ink 678 (colored)	pcs	5		
	Ink (Epson 008, cyan, magenta, black, yellow)	set	10		
	Ink (Brother, BT 5000- magenta, yellow, cyan)	set	10		
	Ink (Brother, BT D60- black)	bottle	10		
	TOTAL:				
	APPROVED BUDGET FOR THE CONTRACT (ABC) Php85,000				

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Printed Name / Signature

 Tel. No. / Cellphone No.

 e-mail address