

Republic of the Philippines
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Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
Regional Office No. 6
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SECTION II - INSTRUCTION TO BIDDERS

1. Bidder shall submit their bids through their duly authorized representative using the forms specified in the bidding documents in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the Eligibility Requirements and Technical component and the second shall contain the financial component of the bid. Submit only the original copy of each set of envelopes.
2. Bids submitted after the deadline shall not be accepted.
3. All bids must be accompanied by a Bid Securing Declaration, or any form of Bid Security in an amount not less than the required percentage of the ABC (Two percent (2%) if bid security is in the form of cash, cashier's/manager's check, bank draft/guaranty or irrevocable letter of credit issued by a Universal Bank or Commercial Bank; Five percent (5%) if in the form of Surety bond callable upon demand issued by a Surety or insurance company duly certified by the Insurance Commission as authorized to issue such security .
4. Winning Bidder shall post a Performance Security prior to the signing of Contract in such form and amount not less than the required percentage of the total contract in accordance with the following:
Five (5) percent if in the form of cash or cashier,s/manager,s check and or bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial bank. Thirty (30) percent if surety bond callable upon demand issued by a Surety of Insurance Company duly certified by the Insurance Commission as authorized to issue such security.
5. Bid documents will be available starting Dec. 14 2020 at MGB 6 Office from 8:00 AM to 4:00 PM upon payment of a non refundable fee in the amount of Php 850.00. It maybe downloaded free of charge from the website of the PhilGEPS and website of MGB provided the bidder shall pay the non refundable fee for the bidding documents not later than the submission of their bids.
6. Bid prices that exceed the Approved Budget for the Contract (ABC) shall be disqualified out- right from further participating in the bidding.
7. The award shall be determined and be given only to the bidder with the Single Calculated and Responsive Bid or to the Lowest Calculated and Responsive Bid and who have passed all the requirements and condition as specified in the Bidding documents

Noted:


LUCINS R. SUCGANG
BAC - Chairman