


Request for Quotation

Date : 12/05/2019
 Quotation No. 19-12-18

 Company Name

 Address

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herein.


CECILIA L. OCHAVO-SAYCON
 Chief, Finance/Admin Division
 Procuring Officer

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD WITHIN _____
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	Qty	UNIT	UNIT PRICE
1	1-lot Hiring of Security Services for MGB 6, Iloilo from Jan. 2, 2020 to December 31, 2020. Terms & Conditions: * The Security Agency shall render & provide continuous security services from Monday to Friday excluding holidays * Required to report on duty during emergency need of the office in the exigency of the services. * The contractor shall provide necessary licensed firearms & ammunitions to the guard assigned to the client and must be in prescribed uniform & accouterments such as but not limited to metal detector * And that the guard posted by the Contractor is qualified to assume security services in accordance with the implementing Rules & Regulations of the RA 5487 otherwise known as Private Security Agency Law * That a reliever shall be available immediately in case of failure of the designated guard to report to his post * That the client may request removal & replacement in case of any untoward act, negligence & misconduct by the guard on post RATE / MONTH ----- ABC: 170,000.00/lot Instruction : Pls, submit together with RFQ the following requirements: *Mayor's Permit *PhilGEPS Reg. Cert. *Omnibus Sworn Statement *Income/Business tax Return * Cost distribution	12	months	_____

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

 Printed Name / Signature

 Tel. No. / Cellphone No.

e-mail address