

Request for Quotation

Date : 11/13/2019
 Quotation No. 19-11-11

 Company Name

 Address

Please quote your lowest price on the item/s listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herein.

GLENN L. UMPIG
 OIC, FAD

 Procuring Officer

- NOTE:**
- 1 ALL ENTRIES MUST BE TYPEWRITTEN
 - 2 DELIVERY PERIOD WITHIN _____
 - 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - 5 G-EPG REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE
2	Camera digital, 20 mega pixel	unit	1	_____
3	Computer mouse. wireless	pc	10	_____
10	HP #704 (black)	pc	10	_____
11	HP #704 (colored)	pc	5	_____
12	Cannon # 810 (black)	pc	10	_____
13	Cannon #811 (colored)	pc	5	_____
18	EPSON #6641 (black)	pc	20	_____
19	EPSON #6642 (cyan)	pc	10	_____
20	EPSON #6643 (magenta)	pc	10	_____
21	EPSON #6644 (yellow)	pc	10	_____
22	EPSON #003 (black)	pc	40	_____
23	EPSON #003 (magenta)	pc	20	_____
24	EPSON #003 (cyan)	pc	20	_____
25	EPSON #003 (yellow)	pc	20	_____
26	Printer 3 in 1 (cont. ink)	unit	3	_____
30	Keyboard. wireless	pc	10	_____
32	Monitor. 18.5" LED	unit	1	_____
35	External Harddrive 1TB	pc	5	_____
36	USB 32 Gb	pc	30	_____
37	USB 16 Gb	pc	20	_____
44	UPS	pc	5	_____

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Printed Name / Signature

 Tel. No. / Cellphone No.
 e-mail address

 Date

