

(DENR, MINES AND GEOSCIENCES BUREAU R6, ILOILO CITY) Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
										0			
	Gasoline, oil and lubricant (office /regular consump (field fuel expenses)	MGB 6	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)Pr	N/A	N/A	Dec. 2020	Dec. 2020		435,000.00	941,000.00		used within office reg. operation
		MGB 6	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)Pr	N/A	N/A				506,000.00	88,000.00		fuel used during fieldworks
	Water Expense	All Division	NO	Shopping	Jan. 2021	Jan. 2021	Jan. 2021	Jan. 2021		88,000.00	88,000.00		drinking water / utility used
	Electricity	MGB 6	NO	Direct Contracting	N/A	N/A				950,000.00	950,000.00		Power consumption for CY 2021
	Postage	MGB 6	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan. 2021	Jan. 2021		228,000.00	228,000.00		Mailing services
	Extra Ordinary and miscel. Exp.	RD								99,000.00	99,000.00		allowances for meetings of officials and other official functions
	Auditing Services	MGB Res. Auditor	NO	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		17,000.00	17,000.00		Supplies /materials used by COA
	Professional services	MGB 6								3,546,000.00	3,546,000.00		Salaries/Wages / Other prof. services of employees
	Jaitorial Services	MGB 6	NO	NP-53.9 - Small Value Procurement	Dec. 2020	N/A	Jan. 2021	Jan. 2021		199,000.00	199,000.00		Utility -janitorial services
	Security services	MGB 6	NO	NP-53.9 - Small Value Procurement	Dec. 2020	N/A	Jan. 2021	Jan. 2021		186,000.00	186,000.00		security services
	Other general services	MGB 6	NO	NP-53.9 - Small Value Procurement	Jan to Dec. 2021	N/A	Jan to Dec. 2021	Jan. 2021		829,000.00	829,000.00		Laborers hired-contract services
	Repair and maintenance eqpt.	MGB 6	NO	NP-53.9 - Small Value Procurement	Jan to Dec. 2021	N/A	Jan to Dec. 2021	Jan. 2021		171,000.00	171,000.00		
	Repair and maintenance motor vehicle	MGB 6	NO	Direct Contracting	N/A	N/A	Jan to Dec. 2021	Jan. 2021		450,000.00	450,000.00		
	Repair and maintenance Furniture and Fixture	MGB 6	NO	NP-53.9 - Small Value Procurement	Jan to Dec. 2021	N/A	Jan to Dec. 2021	Jan. 2021		5,000.00	5,000.00		
	Taxes and Insurance Expenses	MGB 6	NO	NP-53.5 Agency-to-Agency	N/A	N/A				193,000.00	193,000.00		taxes / insurance of vehicle / eqpt
	Fidelity Bond Premium	MGB 6	NO	NP-53.5 Agency-to-Agency	N/A	N/A				53,000.00	53,000.00		bond of accountable officers
	Adverstising and printing	MGB 6	NO	NP-53.9 - Small Value Procurement	Jan to Dec. 2021	N/A	Jan to Dec. 2021	Jan to Dec. 2021		16,000.00	16,000.00		printing / photocopying/ advertising exp
	Represeantation expenses	MGB 6								704,000.00	704,000.00		Catering for IEC etc
	Transportation and delivery/rental of motor vehicle	MGB 6	YES	Competitive Bidding	Dec. 2020	Dec. 2020	Jan. 2021	Jan. 2021		1,007,000.00	1,007,000.00		Vehicle rental for field operation
	Rent expenses -building	MGB 6	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Aug. 2021	Aug. 2021		1,899,000.00	1,899,000.00		Office space occupied by MGB 6
	Other subscription exp.	MGB 6	NO	NP-53.9 - Small Value Procurement	Jan to Dec. 2021	N/A	Jan to Dec. 2021	Jan to Dec. 2021		62,000.00	62,000.00		Newspaper subscription / printing
			YES	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date					
			NO	Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0			
			NO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date		0			
			NO	Repeat Order	N/A	N/A	Indicate Date	Indicate Date		0			
			NO	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		0			
			NO	NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		0			
			NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)Pr	N/A	N/A	Indicate Date	Indicate Date		0			

Prepared by:

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